

## STELLYES CENTER PEER EDUCATOR

### THE IMPORTANCE OF STUDENT LEADERS AT KNOX

Student leaders play a vital role in shaping the Knox College experience. While our leadership opportunities are diverse, each has the common goal of enhancing campus life, complementing the academic experience, and upholding the College's values of critical thinking, inclusivity, respect and support. Student leaders are able to affect change on campus through mentoring, advocacy, peer education and program development. They experience the fulfillment of service as well as the added benefit of marketable skills such as communication, conflict resolution, and time management.

The Stellyes Center for Global Studies believes in global education for all Knox College students. Approximately 53% of Knox students study off-campus before they graduate, all of which work with the Stellyes Center. The overall goal of the Stellyes Center Peer Educator position is to help students better understand their study abroad opportunities, assist in promoting the various off-campus programs, and provide support for students throughout the application process.

#### Responsibilities:

- Provide students with their first point of contact about study abroad options and the application process.
- Support the Stellyes Center's presence on various social media platforms and create, share and publish content in a relevant, respectful, and professional manner.
- Plan, host and help manage Center events and information sessions.

#### Characteristics:

- Membership is open to all student members of the Knox College community.
- Successfully complete IDIS 130: Introduction to Leadership course (.5 credit) in the Spring term prior to the position appointment.
- Ability to thoughtfully and professionally communicate verbally and in writing.
- Committed to serve the entire 2022-2023 academic year on campus.
- Strong collaboration and communication skills.
- A strong commitment to the goals, missions, and values of Knox College. Peer Educators must abide by professional and ethical standards of conduct, including all Knox College policies.



- Maintain good social and academic standing at Knox College for the entire academic year.

**Compensation:**

- Peer Educators will receive hourly compensation adjusted to reflect minimum wage increases as appropriate and are expected to work a maximum of ten hours per week.
- All hours worked must be recorded in eTime and documented appropriately in submitted contact/event reports or the online outreach log. eTime is approved every other Monday morning, and any time recorded that does not have correlating documentation will be deleted.