

COURSE WITHDRAWAL FORM

IMPORTANT INFORMATION:

- 1. Withdrawing means having a grade of W appears on your transcript. A grade of W does not count in grade indices.
- 2. You may only withdraw from a course before the end of the 8th week of the term. After the 8th week of the term, you must petition the Academic Standing Committee to withdraw from a course.
- 3. Students bear the responsibility for making satisfactory progress towards graduation in order to be eligible for financial aid.
- 4. No course withdrawal will be effective until the Office of the Registrar receives the completed form.

DIRECTIONS:

- 1. Refer to the Knox College Catalog for procedures and limitations relating to withdrawing from a course.
- 2. Complete the form and obtain your advisor's and your instructor's signatures.
- 3. Return the form to the Office of the Registrar before the end of the 8th week of the term.
- 4. If you are withdrawing from all your courses, you must see the Associate Dean of the College.

ID Number	Name of student (plea	Name of student (please print)		Class Year
Course (eg. Econ 101)	Section	Term and Year	Course Instructor	
Campus Box Number	E-mail address			
Current Academic Status (d		d Standing or Conditional G pation or Warning	ood Standing	
Reason for withdrawing				
Are you withdrawing from a	II of the courses in wh	ich you are currently enrolle	d? ☐ Yes ☐ No	
	se load will be under 2	.5 credits, you must have the	ne signature of the College's DS sement, CFA 122, or the Dean o	
International Student Advisor Signature			Date	
Student Signature			Date	
Faculty Advisor Signature			Date	
nstructor Signature			Date	