

## **Director of the Library**

Knox College seeks applications for the position of Director of the Library. We seek a director committed to a student-centered approach to leadership of the Library. The director will join a staff dedicated to undergraduate education through the Library's exceptional holdings. In a period of change in higher education and in particular in the sector of liberal arts colleges, the director will have the opportunity to explore new paths for managing the collection, supporting the staff, and promoting the user experience.

Founded in 1837, Knox College is a four-year, independent, national college of liberal arts and sciences located in Galesburg, Illinois. The College is recognized as one of the 50 most diverse campuses in America and prides itself on a long standing commitment to increase access to all qualified students of varied backgrounds, races and conditions, regardless of financial means.

The Director of the Library plays a key leadership role, providing overall management of all Library collections and services, while serving as the leading spokesperson and advocate for the Library. The director holds primary responsibility for planning, budget, staffing, instruction, and academic support. The Director reports to the Provost and Dean of the College and serves as a member of the Dean's Council. As a member of the faculty (non-tenure track), the Director serves on the Instructional Support Committee and serves as a critical liaison between the faculty, library staff, and the resources under the Library's purview.

The Director of the Library will have ample opportunity to shape the future of the library, bringing new perspectives to existing priorities and challenges while developing comprehensive responses to new and unanticipated priorities and challenges. The key priorities for the director will include advocacy of the central mission to promote the Library as an inclusive space for learning that is responsive to diverse needs and supports institutional priorities to enhance the student experience.

## **Qualifications**

Candidates must hold an ALA-accredited degree or an international equivalent, or an advanced degree in a relevant field, and demonstrate successful leadership and management experience in positions of progressively higher responsibility within academic library settings. Candidates should have a deep knowledge of trends and issues facing academic libraries and hold a strong commitment to diversity, equity, and inclusion as expressions of foundational values of the institution and as necessary to the continued success of the library in supporting its patrons and staff.

A full description of the Director of the Library position, priorities for the next director, and qualifications can be found here: [www.knox.edu/librarysearch](http://www.knox.edu/librarysearch).

## **Application**

Candidates should submit:

- a cover letter addressing how the candidate's career and experiences has served as preparation to lead a library at diverse liberal arts college, with particular attention to the priorities and qualities listed in the full job description.
- a curriculum vitae;
- a list of professional references.

Submission via Interfolio: <http://apply.interfolio.com/74963>. Questions may be addressed to [deanofthecollege@knox.edu](mailto:deanofthecollege@knox.edu).

Review of applications will begin November 15 and continue until the position is filled.

## **Knox Notice of Non-Discrimination**

In keeping with its commitment to equal rights since it was founded in 1837, Knox College particularly welcomes applications from members of underrepresented groups. Knox College does not discriminate on the basis of sex, pregnancy, gender identity or expression, race, color, creed, national or ethnic origin, religion or religious affiliation, sexual orientation or preference, age, marital or family status, disability, veteran status, or other status protected by applicable federal, state, or local law in admission, financial aid, employment, athletics, or any other aspect of its educational programs or activities. In addition, Knox College is prohibited by Title IX of the Education Amendments of 1972 and its accompanying regulations from so discriminating on the basis of sex.

The College official responsible for coordinating compliance with this Notice of Non-Discrimination is Kimberly K. Schrader, Title IX Coordinator. Any inquiries regarding Title IX or the College's policies that prohibit discrimination and harassment should be directed to the Title IX Coordinator identified below. The Coordinator will be available to meet with or talk to students, staff, and faculty regarding issues relating to this Notice of Non-Discrimination and the College's policies and procedures.

Title IX Coordinator  
Kimberly K. Schrader  
Old Jail 12 | Campus Box K-209

337 South Cherry Street  
Galesburg, IL 61401  
Phone: 309-341-7751  
Email: [kschrade@knox.edu](mailto:kschrade@knox.edu)

Inquiries about the application of Title IX to Knox may be referred to the Title IX Coordinator, the United States Department of Education's Assistant Secretary for Civil Rights, or both. Individuals may also contact the U.S. Department of Education's Office of Civil Rights for additional information.

Office for Civil Rights  
U.S. Department of Education-Chicago Office  
500 W Madison St., Suite 1475  
Chicago, IL 60661-4544  
Phone: 312-730-1560  
Email: [ocr@ed.gov](mailto:ocr@ed.gov)

Inquiries regarding the College's policies regarding the Americans with Disabilities Act of 1990 ("ADA"), or Section 504 of the Rehabilitation Act of 1973 ("Section 504") should be directed to either the Assistant Vice President of Human Resources or Director of Disability Support Services identified below.

For Employees:

Assistant Vice President of Human Resources  
Amy Chambers  
Administrative Services Center 109 | Campus Box K-200  
368 South Prairie Street  
Galesburg, IL 61401  
Phone: 309-341-7200  
Email: [adchambers@knox.edu](mailto:adchambers@knox.edu)

For Students:

Director of Disability Support Services  
Stephanie Grimes  
Umbeck Science and Math Center E111 | Campus Box K183  
340 South West Street  
Phone: 309-341-7478  
Email: [sgrimes@knox.edu](mailto:sgrimes@knox.edu)

