

Visiting Assistant Professor / Instructor of Chinese

Knox College invites applications for a full-time **Visiting Assistant Professor / Instructor of Chinese Language** for the 2023-2024 academic year, starting on September 1, 2023. This position is a one-year appointment with the possibility of renewal. We invite applications from Chinese language specialists with a commitment to undergraduate education. We will also consider candidates with a specialty in a China-related field, who have language teaching experience and native or near-native proficiency in Mandarin and English.

The successful candidate will have a strong interest and experience in teaching language in a proficiency-oriented and inclusive program. Teaching responsibilities will be at the beginning and intermediate levels of Mandarin Chinese. Background in Chinese language acquisition or pedagogy preferred, but the College Preference will be given to candidates with experience teaching Chinese at the college level. The normal teaching load is two courses per ten-week trimester (Fall, Winter, Spring), as well as contributing to support for advanced students in Chinese and related academic programs.

Knox is a diverse college with over 35% of the student body identifying as American students of color and more than 15% international students. Chinese faculty work hard to enroll a diverse group of students at all levels of instruction and successful candidates should be prepared to work to make Chinese courses appealing and welcoming to all of Knox's students. Experience working with diverse populations of students and a commitment to teach successfully in a multicultural environment are expected.

Visiting faculty members at Knox are included in the professional and intellectual life of the College. The visiting faculty member will have a modest annual conference travel budget and access to research resources. Pay is commensurate with entry-level faculty positions at the College.

Minimum Qualifications

- M.A. in Chinese language acquisition/pedagogy or China-related field.
- Experience teaching language at the college level.
- Native or near-native proficiency in Mandarin Chinese and English.

Application Instructions

Candidates should submit:

- Cover letter addressing the candidate's preparation and qualification for teaching in a liberal arts college setting

- Curriculum vitae
- Unofficial graduate transcript
- Three confidential letters of recommendation
- Teaching evaluations
- Video teaching demonstration (preferred, not required)

Submission via Interfolio: <http://apply.interfolio.com/121531>

Review of applications will begin in late March and continue until the position is filled. Please direct any questions to chinasearch@knox.edu.

Knox Notice of Non-Discrimination

In keeping with its commitment to equal rights since its founding in 1837, Knox College particularly welcomes applications from members of underrepresented groups. Knox College does not discriminate on the basis of sex, pregnancy, gender identity or expression, race, color, creed, national or ethnic origin, religion or religious affiliation, sexual orientation or preference, age, marital or family status, disability, veteran status, or other status protected by applicable federal, state, or local law in admission, financial aid, employment, athletics, or any other aspect of its educational programs or activities. In addition, Knox College is prohibited by Title IX of the Education Amendments of 1972 and its accompanying regulations from discriminating on the basis of sex.

The College official responsible for coordinating compliance with this Notice of Non-Discrimination is Kimberly K. Schrader, Title IX Coordinator. Any inquiries regarding Title IX or the College's policies that prohibit discrimination and harassment should be directed to the Title IX Coordinator identified below. The Coordinator will be available to meet with or talk to students, staff, and faculty regarding issues relating to this Notice of Non-Discrimination and the College's policies and procedures.

Title IX Coordinator
Kimberly K. Schrader
Old Jail 12 | Campus Box K-209
337 South Cherry Street
Galesburg, IL 61401
Phone: 309-341-7751
Email: kschrade@knox.edu

Inquiries about the application of Title IX to Knox may be referred to the Title IX Coordinator, the United States Department of Education's Assistant Secretary for Civil Rights, or both. Individuals may also contact the U.S. Department of Education's Office of Civil Rights for additional information.

Office for Civil Rights
U.S. Department of Education-Chicago Office
500 W Madison St., Suite 1475
Chicago, IL 60661-4544
Phone: 312-730-1560
Email: ocr@ed.gov

Inquiries regarding the College's policies regarding the Americans with Disabilities Act of 1990 ("ADA"), or Section 504 of the Rehabilitation Act of 1973 ("Section 504") should be directed to either the Assistant Vice President of Human Resources or Director of Disability Support Services identified below.

For Employees:
Office of Human Resources
Administrative Services Center 109 | Campus Box K-200
368 South Prairie Street
Galesburg, IL 61401
Phone: 309-341-7200
Email: hr@knox.edu

For Students:
Director of Disability Support Services
Stephanie Grimes
Umbeck Science and Math Center E111 | Campus Box K183
340 South West Street
Phone: 309-341-7478
Email: sgrimes@knox.edu