2024 Knox College Holiday Schedule

| Knox College Holiday | Date Celebrated |
| :--- | :--- |
| New Year's Day | Monday, January 1, 2024 |
| Flunk Day | $(1 / 2$ day) SURPRISE! |
| Day after Commencement | Monday, June 10, 2024 |
| Juneteenth | Wednesday, June 19, 2024 |
| Independence Day | Thursday, July 4, 2024 |
| Thanksgiving | Thursday, November 28, 2024 |
| Day after Thanksgiving | Friday, November 29, 2024 |
| Christmas Eve | Tuesday, December 24, 2024 |
| Christmas Day | Wednesday, December 25, 2024 |
| Winter Break | December 26t $-30^{\text {th }}$ |
| New Year's Eve | Tuesday, December 31, 2024 |

## WINTER BREAK

Staff not required to work will receive regular pay during the Winter Break. Supervisors will determine who is required to work during the break. Employees who are required to work during the break will receive regular pay and time off at a later date. Hourly employees will be paid $1 \frac{1}{2}$ times their regular rate of pay for hours worked that exceed their overtime threshold for the week.

## MEMORIAL DAY AND LABOR DAY

Knox College will be open and operating on Monday, May 27th, 2024 (Memorial Day), and Monday, September 2nd, 2024 (Labor Day). Employees who work on these days are paid at their regular rate of pay, but receive an alternate day off with pay during that calendar year. Hourly, non-exempt employees who are employed prior to one of these holidays will receive personal time to account for the holiday. This time may be used on or after the holiday.

