



**STELLYES  
CENTER *for*  
GLOBAL STUDIES**

**Stellyes Budget Form**

[supplement to Stellyes applications – please TYPE form field areas]

**Student Information:**

Name: \_\_\_\_\_ Student ID: \_\_\_\_\_ Date: \_\_\_\_\_

Have you, or will you, apply for funding for this project from other sources? Yes No

If yes, what source(s):

[Examples of expense entries]

ITEM	AMOUNT
TRANSPORTATION: roundtrip airfare to Buenos Aires (per Kayak.com / attached)	\$635.00
HOUSING: OFFcampus for 2 month	\$540.00

**Budget:**

Please list all anticipated expenses (see list below)	
<b>Important</b> -- you <b>MUST</b> include documentation of expenses, e.g. a printout from an online retailer that shows the price of items you intend to purchase	
ITEM DETAIL	AMOUNT
TOTAL Expenses	
<b>REQUESTED AMOUNT</b>	
APPROVED Stellyes Amount	

**Grant Eligible Expenses (not inclusive)**

**Examples**

Housing	On or off campus housing – <b>please designate</b>
Transportation	Airfare, mileage, vehicle rental, Amtrak, misc. ground
Program Fees	Registration for conferences or workshops or internship program fee
Visa Fees	Cost of visa application fee or passport renewal
Travel Preparation	Finger-printing for visa clearance, malaria shot
Lodging	Hotel for conference, workshop

**SUBMIT COMPLETED STELLYES APPLICATION ALONG WITH REQUIRED DOCUMENTATION TO:  
The Stellyes Center • Alumni Hall Room 226 • Knox College Box K-156 • bktooley@knox.edu**