

# CTL Tutoring Fall 2020

*Everything you need to know to get the help you need!*



## CTL Red Room Tutoring

Link to [CTL Tutoring Page](#)

## CTL Tutoring Online

This term, we will be using an online, appointment-based system to connect you with tutors to support you in your classes. Tutoring is free to all Knox college students and Gale Scholars.

### **Each class that we support will have a tutor attached to it.**

- This tutor will be your go-to tutor for the class.
- They will be in contact with the professor about upcoming assignments and difficult course material.
- They will reach out to the students in the class to offer support.
- They may offer study groups, either on a weekly basis or before big assignments and exams.
- You can make an appointment with them using the [CTL Tutoring Page](#) appointment calendars.

### **You will be able to meet with your tutor in a variety of ways.**

- Make an appointment before midnight to meet with your tutor the next day.
- Go to a study session arranged by your tutor.
- Email your tutor to arrange an alternate time.
- Meetings will take place on Google Meet or Zoom.



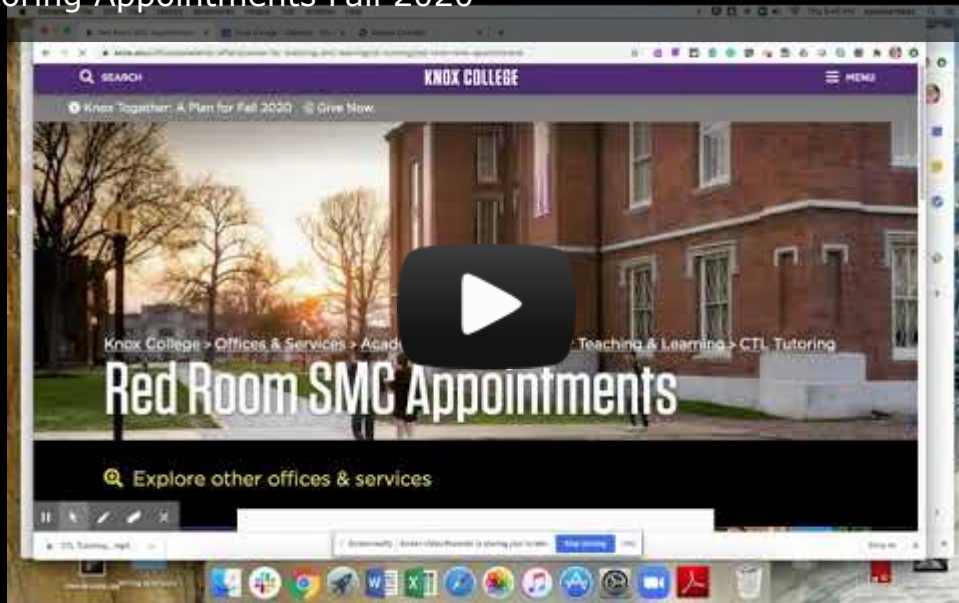
- You can ask your tutor to record the session for you to review later.
- You **may** be able to meet face-to-face if both parties are on campus and follow social distancing guidelines.

**The CTL Tutors are trained and certified tutors who understand the material you are studying.**

- Tutors are recommended by faculty.
- They have taken the classes to which they are attached.
- They have learned about tutoring, communication, and how people learn.
- They are excited to help you and other students and hope to hear from you soon!

## How to make a tutoring appointment

### CTL Tutoring Appointments Fall 2020



## FAQ

### Do I have to pay my tutor?

No, tutoring services are free to all Knox Students and Gale Scholars. We do ask that you complete the tutorial evaluation to help us improve our services and to keep track of the tutors' hours.

### Do I really have to do the form each time I meet with a tutor?

Yes, in order for us to track the tutor's hours for certification and payroll, it is important that you complete the form each time you meet with a tutor.

### There is more than one tutor attached to my class. Can I choose the tutor with whom I want to work?

You can work with any of the tutors attached to your class.

### What if I have a paper due and there is not a writing tutor attached to my class?

Our writing tutors can help with any paper at any point in the writing process. Simply go to the [CTL Tutoring Page](#), click on the [Writer's Workshop](#) link and choose a writing tutor and time that works for you.

### There are no appointment times that fit my schedule. what can I do?

You can email the tutor attached to your class to see if they might have a time that will work for both of your schedules. If not, ask your attached tutor to recommend another tutor in their area of study to work with you.

### **What if it is late at night and I just realized that I need help now, can I just message a tutor?**

No, while our tutors are dedicated and want to help you, they are also students, who have their own classes and activities. We ask that you respect their time by making an appointment the day before.

### **Will my tutor do my homework?**

No, this would be a violation of the Honor Code and would not help you learn the material. Your tutor can help you understand the class material so that you can do your own homework, they can help you find the information that you need to know, they can explain difficult concepts in a different way, and they can provide study strategies that can help you be a better student.



## **How can we help?**

The Center for Teaching and Learning (CTL) is located across from the C store on the Knox campus. Our office is closed to students this term; however, we are still here to support you in your classes. We have over 60 tutors specializing in 20 different disciplines. Tutors will be reaching out to the students in the classes which they support for one-on-one and group tutorials.

We look forward to working with you!

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✉ CTL@knox.edu

🌐 [knox.edu/offices/academic-aff...](https://knox.edu/offices/academic-aff...)

