

IFC Social Distancing Guidelines

Knox College Interfraternity Council

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CHAPTER I

Organization

SECTION 1. ***Organization***

The Interfraternity Council located at Knox College in Galesburg, IL, and the fraternities who are part of said organization (namely Beta Theta Pi, Gentlemen of Quality, Phi Gamma Delta, Sigma Chi, Sigma Nu, and Tau Kappa Epsilon), specifically adopt, accept, and pledge to follow the IFC Social Distancing Guidelines laid out in this document to prevent the spread of the Coronavirus, also known as Covid-19 & SARS-CoV-2, and contain it should infection spread. In addition, the Interfraternity Council and said fraternities also agree to the punishments for failing to follow said guidelines as specified within this document.

In addition, should Knox College change their guidelines to become more strict than the guidelines laid out in this document, the aforementioned fraternities will defer to Knox's new policies.

CHAPTER II

Phase I Guidelines

SECTION 1. ***Duration***

Phase I will take place during the quarantine period, and will end once every student receives their second set of test results or on Sept. 21st, whichever is longer. To prevent the spread of Covid-19, the aforementioned fraternities will follow a strict policy within their houses.

IFC Exec holds the power to revert fraternities back to phase 1 via a majority vote.

SECTION 2. ***Housing***

- A. Only members of the fraternity who live in the fraternity's house are allowed to enter said house and utilize its facilities
- B. Members in quarantine are not allowed in common areas, and must stay in their rooms except to use facilities and get food.
- C. In addition to normal cleanings, fraternities must add cleaning duties to prevent the spread of Covid-19. This includes but is not limited to:
 - a. Wiping down well-used surfaces (door knobs, tables, etc) regularly with disinfecting cloths
 - b. Replacing used hand sanitizer dispensers at entrance doors
- D. Each house shall have a designated "enter" and "exit" door to direct the flow of traffic, with disinfectant available at entrance points. Preferably, arrows should be deployed to further enforce the entrance and exit points.
 - a. If a house is unable to do this, they must ensure that only one person uses each door in the house at a time.

SECTION 3. ***Events***

- A. All fraternities are barred from holding in-person registered events such as mixers, parties, philanthropy events, etc. Virtual options are allowed.

SECTION 4. ***Meetings***

- A. Executive Meetings
 - a. Executive meetings must be held virtually, if at all
- B. Chapter Meetings
 - a. Chapter meetings must be held virtually, if at all

CHAPTER III

Phase II Guidelines

SECTION 1. ***Duration***

Phase II will be in effect until the IFC Exec board has a majority vote for moving to phase 3. IFC Exec holds the power to revert fraternities back to phase 2 via a majority vote.

SECTION 2. ***Housing***

- A. Room Capacity
 - a. For rooms Knox designates to have less than 6 people: follow the Knox occupancy guidelines
 - b. For rooms Knox designates to have 6+ people: Fraternities should keep rooms at 50% the occupancy recommended by Knox College
- B. Members of the fraternity, those closely affiliated (advisors, alumni, etc), potential rushees, and S.O's of members are allowed to enter said house as long as the house or room in question is below designated capacity
 - a. Knox College must approve of the visit if the visitor is someone who does not live on campus
- C. Members/guests must wear masks in common areas, and are recommended to do so in rooms with 4+ people.
- D. In addition to normal cleanings, fraternities must hold cleanings to prevent the spread of Covid-19. This includes but is not limited to:
 - a. Wiping down well-used surfaces (door knobs, tables, etc) regularly with disinfecting cloths
 - b. Replacing used hand sanitizer dispensers at entrance doors
- E. Each house shall have a designated "enter" and "exit" door to direct the flow of traffic, with disinfectant available at entrance points. Preferably, arrows should be deployed to further enforce the entrance and exit points.
 - a. If a house is unable to do this, they must ensure that only one person uses each door in the house at a time.
- F. Each house shall obtain the contact information of all guests to notify them if they have been potentially exposed to Covid-19 and best provide information to Health Services in contact tracing.

SECTION 3. **Events**

- A. All fraternities are barred from holding in-person registered events such as mixers, parties, etc (excluding philanthropy events)
- B. In-person philanthropy events are permitted as long as strict measures are adopted, including but not limited to:
 - a. Obtaining the contact information of all guests to notify them if they have been exposed to Covid-19
 - b. Limiting the number of individuals to 50% the venue capacity, or no more than 30 individuals, whichever is lesser
 - c. Providing guests the ability to wash/sanitize hands before entering said event
 - d. Wiping down surfaces (door knobs, tables, etc) regularly with disinfecting cloths
 - e. Temperature checks
 - f. Ensuring every individual wears a mask
 - g. Enforcing social distance measures and removing those who do not comply
 - h. Preventing non-students or those in quarantine from participating in said event

SECTION 4. **Meetings**

- C. Executive Meetings
 - a. Executive meetings may be held in person as long as the capacity of the room is adhered to and social distancing measures are in place. If an individual feels unsafe, they should not be prohibited from attending the meeting virtually. If in-person meetings are impossible, other means such as virtual meetings or meeting outside are recommended.
 - b. Should a member of the chapter/exec test positive for Covid-19, executive meetings should be shifted from in-person to virtual to prevent the spread.
- D. Chapter Meetings
 - a. Chapter meetings may be held in person as long as the capacity of the room is adhered to and social distancing measures are in place. If this is impossible, other means such as virtual meetings or meeting outside are recommended.

- b. Should a member of the chapter test positive for Covid-19, chapter meetings should be shifted from in-person to virtual to prevent the spread.

CHAPTER IV

Phase III Guidelines

SECTION 1. *Duration*

Phase III will be in effect unless the IFC Exec board has a majority vote for moving to a previous phase.

SECTION 2. *Housing*

- A. Fraternities must keep rooms at the occupancy recommended by Knox College
- B. Members of the fraternity, those closely affiliated (advisors, alumni, etc), potential rushees, and S.O's of members are allowed to enter said house as long as the house or room in question is at or below the designated capacity
 - a. Knox College must approve of the visit if the visitor is someone who does not live on campus
- C. Members/guests must wear masks in common areas, and are recommended to do so in rooms with 4+ people.
- D. In addition to normal cleanings, fraternities must hold cleanings to prevent the spread of Covid-19. This includes but is not limited to:
 - a. Wiping down well-used surfaces (door knobs, tables, etc) regularly with disinfecting cloths
 - b. Replacing used hand sanitizer dispensers at entrance doors
- E. Each house shall obtain the contact information of all guests to notify them if they have been potentially exposed to Covid-19

SECTION 3. *Events*

- A. In-person philanthropy and social events are permitted as long as strict measures are adopted, including but not limited to:
 - a. Obtaining the contact information of all guests to notify them if they have been exposed to Covid-19
 - b. Limiting the number of individuals to the venue capacity, or no more than 30 individuals, whichever is lesser
 - c. Providing guests the ability to wash/sanitize hands before entering said event
 - d. Wiping down surfaces (door knobs, tables, etc) regularly with disinfecting cloths
 - e. Temperature checks
 - f. Ensuring every individual wears a mask
 - g. Enforcing social distance measures and removing those who do not comply
 - h. Preventing non-students or those in quarantine from participating in said event

SECTION 4. ***Meetings***

- A. Executive Meetings
 - a. Executive meetings may be held in person as long as the capacity of the room is adhered to and social distancing measures are in place. If an individual feels unsafe, they should not be prohibited from attending the meeting virtually. If in-person meetings are impossible, other means such as virtual meetings or meeting outside are recommended.
 - b. Should a member of the chapter/exec test positive for Covid-19, executive meetings should be shifted from in-person to virtual to prevent the spread.
- B. Chapter Meetings
 - a. Chapter meetings may be held in person as long as the capacity of the room is adhered to and social distancing measures are in place. If this is impossible, other means such as virtual meetings or meeting outside are recommended.
 - b. Should a member of the chapter test positive for Covid-19, chapter meetings should be shifted from in-person to virtual to prevent the spread.

CHAPTER V

Containment and Disinfection Guidelines

SECTION 1. ***Compliance with Knox College***

Should any member of said organizations become afflicted with Covid-19, said member and all other members determined to be at-risk via contact tracing, temperature screenings, or other methods will cooperate with Knox College to the fullest extent.

SECTION 2. ***Sterilization/Cleaning***

Should any member become afflicted with Covid-19, the fraternity affiliated with said member is in charge of removing the virus from its house via cleaning. Said cleaning measures should include, but are not limited to:

- A. Sealing said member's room to prevent transmission (assuming said member has no functional roommates) and disinfecting their door handles
 - a. When a room is sealed, only cleaners or Knox College staff are allowed to enter the room
- B. Disinfecting commonly used surfaces within the house (handles, bathrooms, etc.)
- C. Cleaning the entire house (excluding sealed rooms)

If possible, the house should hire the services of a professional cleaner or Knox in addition to the above measures

SECTION 3. ***Reverting to Phase I***

If an individual within a fraternity is diagnosed with Covid-19, said fraternity will be barred from holding in-person events for 2 weeks. In addition, their guest policy will revert to the policy laid out in Phase I for 2 weeks.

CHAPTER VI

Violations

SECTION 1. ***How to report***

To report a violation of these guidelines, it is possible to:

- A. Report a violation to any member of the IFC general body, who should then report to the IFC Vice-President of Judicial Affairs
- B. Report a violation directly to the IFC Vice-President of Judicial Affairs
- C. Fill out a complaint via the [IFC Social Distancing Guidelines Violation Form](#)

It is highly encouraged, but not mandatory, that houses notify IFC Exec when members are tested positive for Covid.

SECTION 2. ***Trial***

See Article IX of Constitution and Bylaws for IFC for the procedure.

SECTION 3. ***Punishments***

Depending on the severity of the violation, IFJ can assign an appropriate punishment. Such punishments may include, but are not limited to:

- A. Writing an apology letter
- B. Fines
- C. Community service
- D. Being banned from IFC sanctioned events
- E. Temporary loss of “good status” (losing voting rights)
- F. Removal from IFC

CHAPTER VII

Amendments

SECTION 1. ***Voting***

To change this document, the IFC General Council must approve the amendments by a majority vote.