

## Protocol for Approved Visitors

Dear Campus Visitor,

Knox is an hospitable community and has long welcomed visitors to our historic and beautiful campus. In this time of COVID-19, we are taking special measures to protect the health of visitors to our campus as well as members of our campus community. We appreciate your compliance with these measures. If you have any questions, please email [reopen@knox.edu](mailto:reopen@knox.edu).

### 1. Pre-Arrival Symptom Monitoring

Visitors must complete self-monitoring before arriving on campus, including a temperature check. You must be free of ANY symptom potentially related to COVID-19. At this time, the CDC indicates that these include one or more of the following:

- Fever (above 100.4) or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting, or diarrhea
- Known exposure to someone who has tested positive for COVID-19

If you have any of the above symptoms, please reschedule your visit to campus.

### 2. Check-In

All visitors must check in at their designated location (Alumni Hall for Admission visitors, Administrative Services Building for everyone else). Upon arrival to campus, Admission visitors should call (309) 341-7100. All other visitors should call (309) 341-7979.

- The above phone numbers will be posted outside the building for your convenience.
- A staff member will come outside to take your temperature and ask you a few basic questions about your symptoms and any potential exposure to COVID-19.
- If you have any symptoms of COVID-19 or have been recently exposed to someone who has tested positive, you will be asked to reschedule your visit and depart campus.

### 3. Masks

Visitors to Knox College are required to wear masks on campus at all times (indoors and outdoors). Please bring a mask to campus with you. If you do not have access to a mask, one will be provided for you upon check in.

### 4. Physical Distancing

Everyone is asked to keep a minimum of 6 feet between themselves and others at all times. Additionally, please restrict your movement on campus to the area designated by your host.

### 5. Handwashing

Everyone is asked to wash their hands often with soap and water for at least 20 seconds, especially after being in a public place or after blowing your nose, coughing, sneezing or touching your face. If soap and water are not readily available, use one of the hand sanitizer dispensers on campus.

### 6. Post-Visit Follow Up

If you are diagnosed with COVID-19 within 14 days of your visit to campus, please notify Knox College Health Services immediately by calling (309) 341-7559.