

## CHAIR'S EVALUATION OF DEPARTMENTAL MEMBERS

Please submit by email to Tammie Dillow ([tadillow@knox.edu](mailto:tadillow@knox.edu)) or by printed copy to campus mail box K-146 by February 23, 2015.

### Name of faculty member being evaluated:

Please fill out this form after reviewing the faculty member's current c.v. update.

#### I. Teaching effectiveness:

Have you sat in on this colleague's classes?      Yes      No  
If yes, which course(s) and how many classes?

Have you looked at course syllabi, assignments, etc.?  
If yes, what?      Yes      No

Evaluate as best you can the teaching effectiveness of this colleague.  
(Teaching Effectiveness as defined in the Faculty *Handbook*)

Please choose the number appropriate to your overall evaluation in this category.

10	9	8	7	6	5	4	3	2	1	0	Extent of your knowledge
outstanding		very good			adequate		less than adequate		unsatisfactory		

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**II. Scholarly and creative activities:** publications, performances, presentations, work in progress.  
(Scholarly and other creative work as defined in the Faculty *Handbook*)

Please choose the number appropriate to your overall evaluation in this category.

10	9	8	7	6	5	4	3	2	1	0	Extent of your knowledge
outstanding		very good			adequate		less than adequate		unsatisfactory		

**III. Institutional Service:** Please comment on her/his effectiveness in any of the following areas of which you have direct knowledge. (Institutional Service as defined in the Faculty *Handbook*)  
Departmental activity:

Committee work and admissions work:

Academic advising:

Public activities that contribute to the welfare of the college:

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Please choose the number appropriate to your overall evaluation in this category.

10	9	8	7	6	5	4	3	2	1	0	Extent of your knowledge
outstanding		very good			adequate		less than adequate		unsatisfactory		

**IV. Summary:** Please summarize your overall evaluation by toggling the space that best indicates how satisfied you are with the present professional performance of the individual.

very well satisfied

somewhat disappointed

well satisfied

very disappointed

generally satisfied

insufficient knowledge

Please justify a rating of either very well satisfied or very disappointed. For ratings between these extremes, please state your reasons if they are not covered to your satisfaction in answers to questions I-III.

Completed by:

Name:

Signature:

Date: