



What Can I Recycle at Knox?

Commingled "Traditional" Recycling

Where: Blue bins in all academic hallways, offices, and residential rooms

Knox works with a local family-owned business that picks up our recyclable materials and transports them to a facility in Seaton, Illinois, for sorting. From there, the materials are sent to a regional recycling center for further processing and are sold to manufacturers to make new items. Knox recycled over 70 tons of this waste in 2012, about 387 lbs. per day!



	YES	NO
Plastics	<ul style="list-style-type: none"> Plastic with recycling codes 1, 2, 3, 4, 5 or 7 Film plastics, e.g., plastic grocery bags, package wrapping, plastic wrap, Ziploc bags, inflatable shipping material 	<ul style="list-style-type: none"> Plastics with recycling code #6 (polystyrene or "styrofoam") #7 Bioplastic / PLA
Metal	<ul style="list-style-type: none"> Cans (aluminum cans, tin cans, steel cans, aerosol and shaving cream containers) Scrap metal (kitchenware, lawn chairs, bicycle frames, etc) 	<ul style="list-style-type: none"> Composite items, such as appliances
Cardboard	<ul style="list-style-type: none"> Corrugated boxes Paperboard packaging such as cereal boxes and egg crates 	<ul style="list-style-type: none"> Wax-covered cardboard such as milk and juice cartons Oil-contaminated cardboard, such as pizza boxes
Glass	<ul style="list-style-type: none"> Brown and clear bottles and jars only 	<ul style="list-style-type: none"> Ceramics, window glass, Pyrex, drinking cups, green glass
Mixed Paper	<ul style="list-style-type: none"> Mixed office paper, newspapers, magazines, junk mail, envelopes with windows, and paper grocery bags (tape and staples are OK) 	<ul style="list-style-type: none"> Books or bound materials; Binder clips Construction paper, wrapping paper Napkins, tissues, and oil-contaminated paper products

All materials must be clean when they are put in the bins

White Paper Recycling

Where: Designated bins in most buildings

White paper is a valuable recyclable commodity. Knox works with a local family-owned business that picks up our recyclable white paper, and pays us a small amount for this resource. The income helps to offset our other disposal costs.



Confidential Document Recycling

Where: Designated locked bins in most buildings

Documents with social security numbers, financial information, grades, medical information, or other information that is deemed confidential can be placed in the Confidential Document bins. Please **DO NOT** use these for general paper recycling. There is a significant cost associated with the secure handling and disposal of confidential documents.



Cardboard Recycling

Where: Beside any indoor public recycling receptacle; on residential curbs on Monday and Thursday (*remember to collapse cardboard boxes!*)

Corrugated cardboard is a valuable recyclable commodity. Knox collects corrugated cardboard and compresses it into bales. We work with a local, family-owned business that picks up our recyclable cardboard bales and pays us a small amount for this resource. The income helps to offset our other disposal costs.



Book and Bound Materials Recycling

Where: Blue outdoor totes, south side of Seymour Library

The paper in books, notebooks, and documents bound with glue, spirals, or string can only be recycled after the binding is removed by hand. Knox works with a local, family-owned business that collects books for a small fee, and ensures that they are de-bound and the paper fiber is recycled.



XEROX Brand Toner Cartridge Recycling

Where: Mail Room, Office of Sustainability, and SMC Help Desk

As part of our contract with Office Depot, we return all toner cartridges directly to the company for refurbishment and redistribution. Please place exhausted toner cartridges in a designated collection zone, and student workers will take them to the warehouse to be palletized for return.



Usable Packing Materials (bubble wrap, packing peanuts, etc)

Where: Mail Room

Reusable packing materials are collected in the mailroom, so that members of the Knox community can use them. Feel free to help yourself to what you find in the collection bin!



Un-usable clothing and textiles

Where: Mail Room

Worn, stained, and damaged textiles are brought to a textile recycling company that shreds them for use in insulation, moving blankets, and other products.



Remember, REUSE is even better than recycling! Please consider using **useful, unwanted items** in one of the following ways campus:

The one-sided paper “Recycle Printer”

Where: Collection all around campus, printer located in Founders Lab

Do you regularly discard sheets of paper that are printed only on one side? There is a designated printer in Founders Computer Lab, the “\\recycle” printer, that we keep stocked with used paper, for printing drafts, etc. Some offices also choose to designate the manual feed tray of their office printer as a “reused paper” tray. We encourage you to collect your one-sided paper, regardless of whether you will be using it, and call the Office of Sustainability to have it taken to stock one of the recycle printers on campus.



The Knox College Share Shop

Where: Basement of Conger-Neal Residence Hall

The Share Shop is a great place to donate clothing, household items, books craft supplies, and other useful items. Open to students and members of the Knox College community, the Share Shop is an on-campus resource that fosters a sharing economy. Items available in this no-cost "store" include furniture, clothing, home goods, electronics, books, shoes, and more! Items can be donated by dropping them off during open hours or by contacting the Office of Sustainability.



The Office Supply Share

Where: Office of Sustainability, down the stairs by the Gizmo







The Office Supply Share is a free trading post for excess office supplies, including new and used stationery, file folders, in/out boxes, desk tools, and more. Any school employee or member of the Knox community is free to donate or take usable materials.



“Nontraditional” Recycling

Where: Special stations (labeled drawer stacks) in most building on campus.

Knox is constantly seeking new outlets to recycle items that are not accepted in typical commingled recycling programs. Here’s what we currently can recycle:

<p>Batteries (all types) Non-Alkaline batteries are transported to a regional facility that dismantles them to recycle the useful metals. Alkaline batteries are mailed to an EPA approved facility that dismantles them, recovers the toxic materials, and recycles the remaining metals.</p>	
<p>Old Media (CDs, DVDs, VHS & Cassette tapes, floppy discs, etc.) These items are shipped to GreenDisk, a company that shreds and recycles the plastic components, and manufactures new computer accessories from the material.</p>	
<p>Inkjet cartridges and toner cartridges These items are shipped to a company that disassembles them, recovers the toxic ink components, and refills the cartridges for sale as refurbished units.</p>	
<p>Chip and snack packaging These items are shipped to a company that shreds, melts, and recycles them into creative new products.</p>	
<p>Small Electronics (mobile phones, headphones, calculators, etc) Small-scale electronics are shipped to a company that dismantles them to recycle all the recoverable components of these items. This yields a small income for the Sustainability program.</p>	
<p>Brita and PUR filters, products, and packaging These items are shipped to a plant that grinds the plastic components down to make recycled plastic items.</p>	
<p>Cleaning product packaging We collect pumps and caps, triggers, pouches, and the flexible packaging around cleaners. These items are shipped to a plant that grinds the plastic components down to make recycled plastic items.</p>	
<p>Oral Care products and Cosmetics packaging These items are shipped to a plant that grinds the plastic components down to make recycled plastic items.</p>	