Knox College Student Senate New Club Form

To be turned into the Campus Life Office prior to 4pm on Monday when applying to be a recognized student club.

Club Information:

Club Name: _____________________________________

Leadership Contact Information:

Primary Student Contact (President): _____________________________________
K-Box Number: __________ Email: __________________ Phone: ________________

Secondary Student Contact (Vice or Co-President): _____________________________________
K-Box Number: __________ Email: __________________ Phone: ________________

Primary Budget Officer (Treasurer): _____________________________________
K-Box Number: __________ Email: __________________ Phone: ________________

Faculty / Staff Advisor: _____________________________________
Department: _____________________________________
K-Box Number: __________ Email: __________________ Phone: ________________

Advisor and Officer Signatures:
We verify that we have read and understand the Officer and Advisor Responsibilities. We verify that the information supplied on this application is, to the best of our knowledge, correct. We also agree to hold these positions until an information change has been filed with the Campus Life Office.

Student Contact’s Signature: ____________________________ Date: _____________

Advisor’s Signature: ____________________________ Date: _____________

Will your group be asking for funding from Student Senate?  ____ Yes  ____ No

If yes, for what and how much money?
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

Special Note about Funding/Budgets: New clubs are limited to $150 the first two terms of existence and $200 the third term. After this introductory period, clubs will request budgets through the typical Student Senate budget process.

(Over) Updated: 7/13/2011
Please attach a typed response to the following prompts:

Note: If/when your group is approved, the responses you provide will be used on the Clubs and Organization website listing. Please be as thorough and descriptive as possible.

Description of Club: Give a brief description of the organization’s purpose and proposed activities.

Mission, Goals and Objectives
Mission, Goals and Objectives for Clubs and Organizations at Knox College should include the following information:
- Mission Statement: Purpose, aim, and function of the organizations
- What makes this organization unique from other organizations on campus
- Goals of the club
- Why this organization is/would be valuable to the Knox Community
- Why recognized club status is necessary
- Examples of types of programs this organization will sponsor
- If activities include regular practices, games, or tournaments, please describe how you plan to secure the necessary field, court, or other spaces needed.
- What are your plans for the transition of leadership from year to year within this organization?
- In 5 years what do you hope this club will have accomplished?

Is this club affiliated with a national organization? _____ Yes _____ No
If yes, which one? ____________________________________________________________
If yes, does this national organization require dues or other regular payments? _____ Yes _____ No
If yes, please explain how this organization will meet these funding requirements:
____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________

Primary Function / Type of Organization:
Select the one category that best describes the purpose of your organization based on the descriptions provided below:

Academic: Group seeks to further intellectual goals, specific to a subject area. Group is often linked to and supported by an academic department. This does include honorary organizations who’s membership is based on merit, accomplishments, honors, or qualifications in specific areas.

Community Service: Group exists to promote interested and support experience in service to community through volunteering and service-learning opportunities.

Culture and Politics: Group exists to educate, engage, and support cultural knowledge and identifies that many include but is not limited to: social justice issues, traditions, celebrations, or intersections of culture in daily life. Group may also exist to foster relationships and serve as a support system for students’ social interests, past times, and causes (e.g. political affiliations, advocacy groups, and hobbies).
Greek: Group is a social fraternity or sorority recognized by the Interfraternity Council (IFC) or Panhellenic Council (PHC).

Media: Group exists to promote interest in, creation of, and appreciation of literary or visual media. (e.g. newspaper, radio, magazine, online journal)

Performing Arts: Group exists to promote interest in, creation of, and appreciation of performing arts (e.g. vocal, instrumental, dance, theater)

Recreation and Games: Group exists to promote interest in, experience in, and appreciation of physical games, sports, and outdoor activities.

Religion: Group exists to educate, engage, and support religious and/or spiritual growth, belief, or affiliation.

Please classify our club as: ________________________________