

Knox College

APPLICANT INFORMATION FORM

In keeping with its commitment to equal rights since it was founded in 1837, Knox College particularly welcomes applications from members of underrepresented groups. Knox College does not discriminate on the basis of sex, gender identity or expression, race, color, creed, national or ethnic origin, sexual orientation or affectional preference, age, marital status, disability or other irrelevant factors in admission, financial aid, employment, athletics or any of its educational policies and programs.

Personal Data

Name:	Date:	
Present Address:		
Phone Number where you can be contacted:		
Position Applied For:		
Full-time only: <input type="checkbox"/>	Part-time only: <input type="checkbox"/>	Full-time or Part-time: <input type="checkbox"/>
Are you legally authorized to work in the U.S.? <input type="checkbox"/> yes <input type="checkbox"/> no		Available start date:

How Did You Hear About This Position?

<input type="checkbox"/> Knox Website <input type="checkbox"/> Other Website _____ <input type="checkbox"/> Newspaper/Publication (name) _____ <input type="checkbox"/> Other Source (specify) _____

Personal Information

Were you ever employed at Knox College?	Department:
Dates of Employment: _____	
Are any members of your immediate family employed here? <input type="checkbox"/> yes <input type="checkbox"/> no If yes, please give name and department	
Do you have a valid driver's license? <input type="checkbox"/> yes <input type="checkbox"/> no	

Applicant Authorization and Release: I certify that the answers given by me to the foregoing questions and statements are true and complete. Unless otherwise indicated, I authorize Knox College to make inquiries and to obtain information from the persons, companies and schools named in any documents I provide as application materials regarding my employment and qualifications. I also authorize Knox College to perform a criminal background check if I have been selected for an interview or received a conditional offer of employment, whichever comes first.

Signature: _____ Date: _____