

Knox College Student Senate Sustainability Committee



Regulations and Guidelines

I. *Funding:*

A. *Description of Usage:*

- Green Fee monies shall only be used for services and projects which *directly* increase the sustainability of Knox College.
- Funds may only be used for projects exclusively on Knox College property, unless the project is for research and there is active participation by a professor.
- Monies shall never be used to purchase/pay for: food, clothing, media, speakers, trips away from campus, student reimbursement or illegal substances.

B. *Substantial Requests:* Requests exceeding \$10,000.00 shall require not only Sustainability Committee & Student Senate approval, but the approval of the Dean of Students.

C. *Funds Expiration Time Frame:* Funds allocated by the Sustainability Committee must be utilized before the end of the academic term in which funds are granted.

D. *Unused Funds:* All unused funds, both by students and by the committee itself, return and remain at the discretion of the committee at the end of each academic term.

E. *Conditions:* Student Senate Sustainability Committee reserves the right to add stipulations to any proposal in order to ensure the integrity of the Green Fee Monies.

II. *Approval:*

A. Representation:

- A request must include the names of *at least four* Knox College students who will be responsible for the project in question.
- Students invested in a funds request shall appear before the Sustainability Committee to present their project.

B. Allocation:

- A majority vote of the Sustainability Committee members present at the meeting at which a funds request is reviewed will be reported to the Student Senate as a recommendation for approval of the request at the following meeting of the Student Senate general assembly.
- Note: All students invested in a funds request will be personally responsible for upholding the Knox College Honor Code as well as the regulations of the Green Fee.