

KNOX COLLEGE PROGRAM IN BARCELONA AND/OR BUENOS AIRES APPLICATION

A complete application is comprised of the following:

- **Biographical and Academic Data Form**
- **Signature on application of your study-abroad adviser, dean, or registrar**
- **Study Plan (Knox Students only)**
- **300-word essay written in Spanish**
- **Official copy of your transcript from each college/university attended**
- **Three academic references.**

Signature of Study Abroad Adviser/Dean

Knox students: This should be signed by the Dean of Students.

Non-Knox students: This should be signed by the official at your college that approves off-campus study such as a dean, study abroad adviser, or registrar. It is designed to ensure that you are a student in good standing at your home school and that you have received permission to participate in the Knox program. It will also facilitate in the transfer of credit, which will be issued through a Knox College transcript.

Study Plan (Knox students only)

The Study Plan is for Knox students only and is intended to ensure that off-campus study will fit into the applicant's educational plan. It must be signed by the student's academic adviser.

Essay

In Spanish, please describe your Spanish academic and cultural experience thus far: when you began studying Spanish, courses taken, etc. In addition, please explain why you want to study in Barcelona and what you hope to gain from studying in Barcelona (and/or Buenos Aires). One essay will suffice for both programs.

Academic References

Two of the three references should be from language professors and the other one should be from your academic adviser or another faculty member who knows you well.

To be submitted to:

Eleanor Stellyes Center for Global Studies
K-224

Room 15, old jail

or:

Knox College Program in Barcelona and or Buenos Aires
2 East South Street, K-224

Galesburg, IL 61401

Phone: 309-341-7323 Fax: 309-341-7606

Fees

There is no application fee.

Deadlines

Knox employs rolling admission beginning **January 17** for programs during the fall term or full year and **October 1** for programs during the winter or spring terms.

Late applications

Students applying after the deadlines must send the \$300.00 deposit together with their application. The deposit will be refunded if the applicant is not accepted by Knox College.

Review process

When your complete application is received, it will be reviewed by the program directors at Knox. As soon as a decision is made, usually within two weeks of the completion of the application file, applicants will be notified by mail.

To ensure our being able to communicate with you by e-mail, please add both of the following addresses to your online address book: offcampus@knox.edu and sregiaco@knox.edu.

Confirmation of Acceptance

Your acceptance letter will contain a date by which you must submit a \$300.00 deposit to confirm your spot in the program and a Program Acceptance form.

Financial Aid

Knox students: All financial aid you are currently receiving will be applied toward participation in this program.

Non Knox students: If you receive financial aid from your college or university, you should consult immediately with your financial aid office to find out what portion of your aid package will apply to your period of study abroad. If you apply for Federal or State financial aid, do not send any government or bank forms to be signed by Knox College. These can be signed by your degree-granting institution. Please consult with your college financial aid office for assistance

KNOX COLLEGE PROGRAM IN BARCELONA AND/OR BUNEOS AIRES APPLICATION

BIOGRAPHICAL AND ACADEMIC DATA FORM

Applying for academic year: _____

Barcelona: ___ Full year; ___ Fall term; ___ Winter term; ___ Spring term (check all that apply)

Buenos Aires: ___ Fall term only

Name as it appears on your passport: _____
(Last) (First) (Middle)

Gender: ___F ___M Birthdate: ___/___/___ Citizenship: _____ SSN: _____
month day year

Current College/University: _____ Present class: ___ F.Y. ___ Soph.
___ Jr. ___ Sr.

Your current campus address(or Knox campus box #) _____

City, State, Zip: _____

College email address: _____ (This is the address we will use to contact you with important program information)

Permanent (not College) address and phone: Please list your permanent address below giving Street/City/State/Zip and country if other than US.

Permanent Home Phone: _____ Cell phone: _____

Parent/Guardian	Father	Mother
Name		
Business Telephone, Cell phone		
E-mail		
Address(if different from yours)		

*If you have a preference as to which parent you would like us to contact first, please indicate with a star by their name.

Passport Information: (Please note that you must have a passport valid for 6 months after your intended return to the US before you can apply for a visa)

Current Passport number: _____ Expiration date: ___/___/___
month day year

Have you ever been on academic or social probation: ___No ___Yes (Please explain on a separate sheet of paper.)

Do you have any physical conditions that may require accommodation? If so, explain: _____

Upon acceptance into the program, a medical certificate provided by the program must be completed, signed by a physician, and returned to the program.

Are there any special needs (medication, allergies, etc.) that the Director needs to be aware of? (Your response will be kept confidential.) _____

Academic Information

Probable major: _____

Cumulative GPA: _____ Last Semester GPA: _____

Spanish courses taken at the college level:
Buenos Aires students should also list college Social Science courses.

Course Title	Grade

Supporting Materials Required (checklist):

- Attached study plan for Knox students only,
- 300-word essay in Spanish outlining your goals and preparation for this program,
- signature on this form,
- an official transcript,
- three letters of recommendation (two from language professors and one from your academic adviser or another faculty member who knows you well. The recommendations should address
 - your academic performance
 - character
 - ability to pursue a course of study abroad

Please list the names and email addresses of your recommenders:

Name: _____ email: _____
 Name: _____ email: _____
 Name: _____ email: _____

YOUR APPLICATION IS NOT CONSIDERED COMPLETE UNTIL ALL SIGNED/SUPPORTING MATERIALS HAVE BEEN RECEIVED.

Applicant signature: _____ Date: _____

Home College/University Approval Name and Signature: signature of Dean, Study Abroad Officer, or other College official approving this application and stipulating to the fact that the student is not on academic or social probation.

Printed name Title

Signature Date

Mail or submit application and recommendations to:
Knox College Program in Barcelona and Buenos Aires
2 East South Street
K-224
Galesburg, IL. 61401

Recommendation for _____

(Please comment on the applicant's ability and achievement, dependability, personality, emotional stability and potential for successful adjustment to life and study in Spain.)

Date Signature

Position Name printed or typed

College or University

Send to:
Campus Director
Knox College Program in Barcelona and/or Buenos Aires
Knox College Box 224
Galesburg, IL 61401
Phone: (309) 341-7323
Fax: (309) 341-7606

Recommendation for _____

(Please comment on the applicant's ability and achievement, dependability, personality, emotional stability and potential for successful adjustment to life and study in Spain.)

Date

Signature

Position

Name printed or typed

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