

PAYROLL DEDUCTION REQUEST

To: Knox College Payroll Office

Please deduct \$_____ per pay from my payroll check and apply it to my Knox Account. I understand that this deduction will continue until I advise the Payroll Office to discontinue it.

Please deduct the current balance due on my Knox Account from my next payroll check. I understand this is a one-time deduction and will not continue.

Signed: _____

Date: _____

Print Name: _____

ID# _____

*Please return completed form to Campus Box K-147.
If you have questions please call ext. 7201.*