



OVERLOAD REQUEST FORM

The normal load during one term is 3 credits. The regular maximum load is 3-1/2 credits, or 3 credits for students on unsatisfactory status. Permission to enroll for more credit must be obtained from the Academic Standing Committee; Faculty Regulation C.4.5 specifies an absolute maximum of 4 credits. Permission is usually granted to students having strong academic records and well-reasoned programs of study, and is seldom given without these conditions. The overload fee will be charged to **all** students enrolled for more than 3-1/2 credits. For 2011–12 the overload fee is \$1895 for one-half extra credit, per term.

ID Number Name of student (please print) Date

Current cumulative index Class Proposed enrollment for term and year

Current Academic Status (*check one*) Good Standing Probation

Department	Course Number	Credits	Indicate courses to be deleted if permission is denied

Reasons why you feel overload is justifiable as well as necessary (use reverse side of form if more space is needed):

Student signature

Statement of support (or non-support by advisor)

Advisor signature Date

Advisor or student should return the completed form to the Associate Dean of the College.

If overload is approved, it will appear on the schedule the student receives from the Office of the Registrar following the end of the enrollment period. If permission is denied, you will receive special notification.

Approved Denied

For Academic Standing Committee Date